



The City of Westminster
 “Paint-Up, Fix-Up” Grant Program
 Grant Application

Pre-Construction

Step #1: Who are you?

Name of Homeowner: _____

Homeowner’s Social Security Number: _____

** Applicant’s Social Security number shall only be used for identification and record retention. **

Name of Co-Owner: _____

Address: _____ Zipcode: _____

DAYTIME CONTACT PHONE: _____

Is this your primary property? _____

Is there more than 1 resident unit on your property or attached to your home? _____

Step #2: What is your proposed improvement project(s)?

Description of the Improvement(s):

(PLEASE ATTACH CURRENT PHOTOS SHOWING THE AREA TO BE IMPROVED)

Step #3: How much will your improvement project cost?

(ATTACH BIDS or ESTIMATES FROM A LICENSED CONTRACTOR OR A “MATERIALS COST LIST” FROM THE RETAIL ESTABLISHMENT WHERE PURCHASING MATERIALS)

Cost of the Improvement(s) – *Please list all costs to be included in your project(s):*

Total Cost of Project: \$ _____

Grants are paid to the applicant as a “50% matching funds” reimbursement and the maximum award is \$1000.00. (EX: Your cost \$2000.00 or more = \$1000.00 award; Your Cost \$600.00 = \$300.00 award.)

Paint-Up, Fix-Up Grant Funds Requested: \$ _____

Step #4: Please read & initial the official information below

Please read and initial the following items:

1. _____ The undersigned applicant agrees to utilize any grant funds received in strict conformance with the provisions set forth by the City of Westminster.
2. _____ All Grant Applications must receive approval by the City of Westminster before any construction can commence. No grants will be awarded on an application if work has been started (or completed.)
3. _____ All Applicants will be required to present proper permitting through the Permitting Department before any application will receive an "approved" grant award. (This includes any changes required for getting a permit)
4. _____ All Applicants that are awarded a grant understand that when submitting for reimbursement that "cash receipts" will not be accepted due to auditing requirements. (NO EXCEPTIONS) You must pay for materials/services by personal check, money order or by credit card. Verification will be requested with reimbursement request.
5. _____ Work can be completed by either a licensed contractor (specializing in the area that is applied for,) or by the applicant themselves. If an applicant chooses to perform their own work, they may not request reimbursement for their own labor or major tool purchases (materials only.)
6. _____ The property must be owner occupied.

Step #5: Make sure that your application is complete

Only completed applications will be accepted. I have attached the following:

This application Current photos Estimates/Bids Initialed official info

I herby declare that all information submitted on this application & attachments is, to the best of my knowledge, accurate and true.

(Applicant's Signature) _____ (Date) _____ (Please Print Name)

(Co-Applicant Signature) _____ (Date) _____ (Please Print Name)

Action by the City (For City Hall use only): Application Received: _____
(Date)

- Planning, Zoning & Development Decision:
- Approved as submitted
 - Denied as submitted
 - Conditional Approval (See Comments)

Notes: